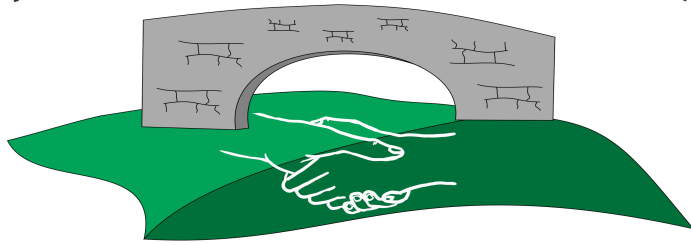


Risca East Community Council



...working with you

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Minutes of the meeting of Risca East Community Council held on 17th November 2016.

432. To sign the register and to receive apologies.

432.1. Community Councillors present: Arianna Passmore, John Blackburn, Cliff Edwards and Nigel George.

432.2. Apologies were received from Mary Coles, Rob Derraven, Matthew Farrell, Shirley Hobbs and Maureen Jenkins.

433. To receive a report from the Police.

433.1. No Police officer was present. Cllr Nigel George confirmed that the Police would only be attending the joint Risca Town/Risca East meetings.

434. To receive representations from members of the public.

434.1. There were no members of the public present.

435. The minutes of the previous meeting held on 20th October 2016 were **agreed**.

436. Matters Arising - none

437. To receive the Clerk's Report

437.1. The Clerk provided the financial statement as at 20th October 2016 which showed a total spend of £18,326.24 with income of £24,717.50. The bank balance was £42,212.55.

437.2. The financial statement included budget monitoring information which showed projected variations on the following items:-

- Clerk's Salary - £38 – previously agreed
- Notice Boards - £145 increase – previously agreed
- Ty Sign SRIC Project - £5,000 increase – previously agreed
- Christmas Decorations - £5,356.76 increase – revised estimate now includes supply, erection and storage of lights, the cost of the power sockets and the energy supply.
- Christmas Tree - £500 saving – the Community Council had agreed to no longer contribute toward the cost of the tree in Risca Town Park.
- Poppy Planting - £377.93 increase – previously agreed
- Music Festival - £2,000 underspend – previously agreed
- Community Project Fund Overspend
 - * Mayor's Charity - £500

- *AFC Twmbarlwm - £1,256.76
- *HCPT Group - £2,000
- *Risca United AFC - £1,600.00
- Ty Sign Skate Board Park - £15,000 overspend – minute 418.10 agreed to make a contribution toward the cost
- Panto - £1,665 increase – revised estimate from Risca Town Council
- Park Toilets - £346.50 increase – no estimate originally included in the budget
- RBL Insurance - £144.50 increase - no estimate originally included in the budget
- The Council noted the Clerk’s report and **agreed** the variations to the original budget.

437.3.the Clerk reported that the Internal Auditor had carried out an interim audit in accordance with the Council’s risk assessment report. Listed below are the issues raised together with the Clerk’s actions.

Issue Raised	Clerk’s Actions
Cheque 100141 £500 – Mayor’s Charity Appeal – no voucher to support payment	Voucher produced and retained in account file
Cheque 100140 £174 – Howe Engineering – payment not included in the schedule of cheques approved at the June meeting	Included in the schedule of payments for the November 2016 meeting
Cheque 100148 £1,213.90 – Risca Town Council - payment not included in the schedule of cheques approved at the July meeting	Included in the schedule of payments for the November 2016 meeting
Remittance advice for first half year’s precept payment – no voucher to support receipt	Email from Caerphilly County Borough Council printed and retained in accounts file
Asset register does not include serial numbers of assets where relevant	Asset numbers have been added to asset register where relevant

438. The Clerk’s schedule of correspondence was received and the actions **agreed**.

439. To receive a report from Councillor Nigel George.

439.1. Cllr George reported that Caerphilly County Borough Council had set aside money for Environmental schemes from the WHQS funding.

440. Local Issues

440.1.Ty Sign Ward – nothing to report

440.2.Pontymister Upper Ward – Cllr John Blackburn commented on the inadequate lighting on the Pontymister Railway bridge. Cllr George doubted whether this would get done. He suggested writing to the AM Rhiannon Passmore.

It was agreed to record the Council’s thanks to all those who took part in the Armistice Concert and especially Moriah Church, Risca Male Choir, Crosskeys Silver Band and both schools.

440.3.Trenewydd Ward – nothing to report

441.To consider Planning Applications - none

Signed.....Chairman 15th December 2016